

TITLE: PROCEDURAL CLASSIFICATION POLICY

MANUAL: MEDICAL STAFF

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Effective Date: 3/7/11

Approval : /s/ Jeannette Currie, M.D., Acting Chief of Staff

Approved: 1/18/11

Revisions 10/24/15 BOT

PURPOSE\EXPECTED OUTCOME(S)

Our values of excellence require us to provide a safe environment of care. This policy was adopted in an effort to improve patient safety by clarifying certain requirements for performing procedures.

POLICY

The Medical Staff must review and define requirements for procedures. All healthcare workers involved in operative and other invasive procedures should understand and have access to the minimal requirements for performing procedures at Santa Rosa Memorial Hospital. All procedures require a legitimate physician order.

This policy is not intended to apply to emergency medical conditions which require immediate intervention on the patient's behalf.

DEFINITIONS

Category 1: These are procedures that do not require specific informed consent¹ or the Universal Protocol². A history and physical examination (H&P), an abbreviated H&P, or a pre-procedural assessment is not required.

Category 2: These are procedures that do not require specific informed consent¹. The applicable components of the Universal Protocol are required. An H&P, an abbreviated H&P, or a pre-procedural assessment is not required.

Category 3: These are procedures that do require specific informed consent, as well as the applicable components of the Universal Protocol. An H&P, an abbreviated H&P, or a pre-procedural assessment is not required.

Category 4: These are procedures that require specific informed consent, as well as the applicable components of the Universal Protocol. A full H&P is not required, however, an abbreviated H&P or pre-procedural assessment is necessary.

Category 5: These are procedures requiring specific informed consent, the applicable components of the Universal Protocol and a full H&P. Any procedure that is not identified in Categories 1 through 4 must be considered a Category 5 procedure.

SCOPE/RESPONSIBLE PERSONS

¹ In these instances, the patient's consent is general and is covered under the "Conditions of Admission Consent Form"

² Patient identity components of the Universal Protocol are required

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Medical Staff Services will obtain input from the Department of Anesthesia and leaders of Medical Staff Departments whose membership includes physicians with privileges to perform invasive procedures.

PROCEDURE

The Medical Executive Committee will be responsible for approval of and revisions to the procedural classification listings (**Exhibit A**).

APPROVAL

Medical Staff Executive Committee: 2/10/15

Board of Trustees: 2/24/15

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¹ Patient identity components of the Universal Protocol are required

Author/Department: Medical Staff Services (Source: Queen of the Valley Hospital, Napa, CA)

Reviews/Approvals: MEC on 2/10/15 and BOT on 2/24/15

Distribution: Medical Staff, Hospital Patient Care Departments