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Owner: *Roshelle Satterthwait: Dir
 Perioperative Svcs*
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Applicability: *WA - Kadlec Regional Medical
 Center*

Reprocessing of Flexible Endoscopes, 21.15.00 32.11.05

Document Type : Policy, Procedure

SUPERSEDES: 6/13, 9/10, 8/07, 06/05, 6/04,09/18/08

PURPOSE:

To ensure proper reprocessing of flexible endoscopes to prevent cross contamination and damage to the scope.

POLICY:

1. All endoscopes will be leak tested prior to the manual cleaning process.
2. All endoscopes will undergo a thorough manual cleaning followed by high level disinfection.
3. All personnel involved with the reprocessing of endoscopes will be trained in the proper methods according to the manufacturer's reprocessing instructions.
 1. To the best of our ability, staff will be signed off Quarterly on competencies for all flexible scopes.
4. Personal protective equipment will be worn for the safety of staff involved with the cleaning and disinfection process.
5. All endoscope use will be documented with the patient information on whom it was used.

CAUTION:

- Clean endoscopes immediately after use to ensure effective pre-cleaning and disinfection of endoscopes.
- The water resistant cap must be securely attached to the endoscope connector on models it is required.
- All removable parts should be detached from the endoscope and reprocessed alongside the scope.
- Do not coil the insertion tube or universal cord with a diameter of less than 40 cm to ensure proper reprocessing results and minimize damage to the scope..
- If the process of cleaning a dirty scope is not started within 1 hour of use, an extended soak is required.
- Extended soak is performed for a minimum of 1 hour, or until bioburden has loosened.

REPROCESSING FLEXIBLE ENDOSCOPES:

There are a variety of manufacturers, types and models of endoscopes. Consult the manufacturer's recommendations for reprocessing.

For further information on departmental processes please refer to SPD Standards of Work and Competencies

Reprocessing of Flexible Endoscopes includes the following steps:

1. Pre-cleaning performed bedside
2. Leak test of endoscope.
3. Manual Cleaning
 1. Ensure brush size corresponds with scope channel diameter
 2. Utilize brush based off manufacturer / departmental recommendations
4. Flush with automated flushing system (if applicable)
5. Rinse
6. Perform hygiene monitoring test (ATP)(If possible)
7. Perform one of the two High level disinfection methods
 1. Automated Endoscope Reprocessor
 2. Manual soak process (a final rinse with DI or RO water will be required for this method)
8. Drying (hanging vertically for a minimum of 30 minutes or flushed with clean air for a minimum of 10 minutes)
9. Sterilization will be done if necessary, per IFU
10. Apply interval tag with scope information including serial number, reprocessing staff, and expiration date (7 days)
11. Storage (Sterile storage or scope cabinet)

Attachments

No Attachments

Approval Signatures

Approver	Date
Kirk Harper: CNO	05/2020
Heather Shipman: Executive Assistant	04/2020
Roshelle Satterthwait: Dir Perioperative Svcs	04/2020

Applicability

WA - Kadlec Regional Medical Center

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