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Owner: *Roshelle Satterthwait: Dir
 Perioperative Svcs*
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 Center*

Receiving and Handling of Reusable Medical Equipment Instrumentation/Instrument Trays

Document Type : Policy

SUPERSEDES: 1/10, 2/07, 7/5/02, 6/96

PURPOSE:

The purpose of this Policy is to outline the flow of instruments through the department. Items received from all departments are to be handled appropriately by discarding them or preparing them for sterilization.

Soiled instrument transport expectations are stated in this policy

POLICY:

- A. All items delivered to SPD from outside of the hospital, regardless of sterility, are considered contaminated.
- B. All soiled items are received in the Decontamination area via closed case carts, closed biohazard bins, or red bags and must be labeled as to indicate biohazard contents.
 - 1. Items with sharp or pointed edges must be in a puncture resistant container.
- C. All items will be properly cleaned and disinfected via manufacturers IFU's in Decontamination. (Refer to our Standards of Work or Competencies for further information regarding decontamination process).
- D. All loaner instrumentation brought to SPD must be cleaned and disinfected prior to sterilization. (For more information on the Loaner process, refer to policy 32.05.05)
- E. Any disposable item, sterile or unsterilized, that makes it to Decontamination must be thrown away or recycled; do not reuse.
- F. When decontamination is complete, items will be assembled and packaged for sterilization per manufacturers IFU's. (Refer to our Standards of Work or Competencies for further information regarding assembly process).
- G. If Sterile Processing Technician deems an instruments quality unsafe for patient use, the instrument will not be processed until repaired or replaced.
- H. All items will be appropriately sterilized per AAMI or Manufactures guidelines.(Refer to our Standards of Work or Competencies for further information regarding sterilization process).

I. Items will be placed in their proper sterile storage location or packaged for transport.

Attachments

No Attachments

Approval Signatures

Approver	Date
Kirk Harper: CNO	01/2020
Heather Shipman: Executive Assistant	01/2020
Roshelle Satterthwait: Dir Perioperative Svcs	01/2020

Applicability

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