



Nursing Student Orientation Completion Record

Student Name: (Print) _____ **Scheduled Orientation Date:** _____

School: _____ **School Instructor:** _____

<input checked="" type="checkbox"/> when completed	<u>Orientation Assignments</u>		Minutes
<u>Completed</u> <input checked="" type="checkbox"/>	<u>Kadlec & Kadlec Intranet Orientation</u>		Estimated Length
	Review Standards of Excellence, Code of Conduct, and Safety and Compliance Review Sheet		5
	Review Kadlec Intranet – Links to SDS, Kadlec’s Polices & Procedures (Policy Stat), and QRR (Quality Review Report)		5
<u>Completed</u> <input checked="" type="checkbox"/>	<u>Nursing Student Safety & Compliance</u>		Estimated Length
	Complete New Caregiver Orientation & HazCom courses		90
	Complete Attestation		5
	Print Certificate of Completion		5
<u>Completed</u> <input checked="" type="checkbox"/>	<u>Nursing Student EPIC</u>		Estimated Length
	Work List		7
	Documenting Medications and Override Pulls		12
	Administering Medications on the MAR		6
	Documenting in Flowsheets		8
	Handovers and Reports		5
	Overview of the Patient Chart		8
	Overview of Hyperspace		9
	Demonstrate EPIC competency: Orientation at Kadlec		4 hours
<u>Completed</u> <input checked="" type="checkbox"/>	<u>Medication Dispensing System & Alaris® Pump</u>	<input checked="" type="checkbox"/>	Estimated Length
	Part 1 – <u>Medication Dispensing System</u> – Care Fusion: Pyxis MedStation ES Essentials Profile Mode		75
Instructor to sign	Part 2 - <u>Medication Dispensing System</u> – Pyxis practice & competency of skill		Demonstrate
	<u>Alaris® System Module: Pump Programming</u> BD Alaris Introduction and Point of Care Unit (PSU) BD Alaris Pump Module Program		29
	Review KRMC policies		20

I attest that I have completed all the requirements, as listed above, for Nursing Student Orientation

Student Signature _____ Date _____